



MINNESOTA ALLIANCE FOR PATIENT SAFETY

1300 GODWARD STREET NE | SUITE 2500 | MINNEAPOLIS, MN 55413

Safe care. Everywhere.

**MAPS Patient & Family Engagement Planning Committee
Thursday March 3, 2016, 3:00-5:00 pm
MAPS Offices**

John Murphy Conference Room (Broadway West Bldg)
1300 Godward St. NE, Suite 2500
Minneapolis, MN 55413

**Conference call:
(866) 532-5545, code: 5205680428**

Item	Responsible	Action
1. Welcome and January 21 minutes summary (10 min)	Catherine Schramm	None
2. Update of vendor selection and progress to-date 2.1. AWS Media	Catherine Schramm	
3. Discussion: 3.1. Call for sample materials 3.2. Resources Listing 3.3. Guidebook starting "Table of Contents" or major topic areas	Catherine Schramm/All	
4. In-person event planning and progress 4.1. Review Objectives 4.2. Brainstorming session ideas	Kathy Welte	
5. Next steps and adjourn (5 min)	Catherine Schramm	

Meeting Materials:

- Minutes from January 21
- DRAFT Resources Listing (PDF)
- DRAFT Guidebook Topics (PDF)