

## **DRAFT Guidebook Topic Areas (3/3/16)**

- Virtual guidebook will be populated first with content from planning committee organizations--starting with series of “blog posts” in structured topic areas (see below)
  - Goal is create a “homegrown” series of real case studies and best practices, particularly in areas there is no evidence or the industry is weak
  - Focus first on safety and quality
  - If traction, open some sections for “wiki-type” areas for anyone to contribute work and ideas
- Use in-person event to further create and contribute content

### 1. Why PFE Impacts Quality and Safety

### 2. Leadership and Staff Commitment to PFE

#### a. Board and Executive Leadership

#### b. PFE Coordinators and Leaders

#### c. Preparing Staff and Clinicians

### 3. Patient Partner Particulars

#### a. Patients: Am I ready to serve?

#### b. Organizations: Recruitment and Selection

#### c. Orienting Patient Partners

### 4. Opportunities to work with patient partners

#### a. Quality and Safety Committees

#### b. Root Cause Analysis

#### c. Short-term safety projects

#### d. Patient and Family Advisory Councils

### 5. Sustaining Efforts

### 6. Measuring Success